ICS TECHNICAL JOB OPENINGS

TECHNICAL SUPPORT ENGINEERS

Responsibilities:

- On-site diagnosis, isolation and assessment of computer related technical problems; troubleshooting and preventive maintenance of PCs, laptops & printers

Requirements:

- Candidate must possess at least a Bachelor’s/College Degree in any computer related course
- At least one (1) year experience in hands-on technical support, preferably in an IT company
- Above average communication skills and with strong customer service orientation
- Fresh graduates are welcome to apply, provided with related exposure in their internship

PROGRAMMER

Responsibilities:

- Performs systems management and systems development. Create database and develop enhancements and maintain/support on existing systems. Provide documentation for program development, product evaluation results and project implementation.

Requirements:

- Bachelor’s degree graduate of Computer Science, Computer Engineering, Software Technology or IT courses
- At least one(1) year working experience with any of these VB.Net, ASP.net, MS Access, SQL server, PHP, HTML, Java script
- With good communication and interpersonal skills; presentation skills is an advantage
- Open for fresh graduates

CLIENT SOLUTIONS ENGINEER

Responsibilities:

- Effective presentation of product demo and facilitation of training.
- Accurate qualification of customer’s IT requirement and presentation of appropriate system solution related to PC-based products and/or higher solutions.
- Product knowledge and skills development
- Resolution of technical issues and problems.
- Evaluation and compatibility testing of focused PC-based and/or higher products and solutions.

**Requirements:**
- College graduate in any computer related field
- Expertise and/or at least exposure in PC-based products like desktops, notebooks, tablets, peripherals (printers, scanners, optical drives, UPS) and applications is a must.
- Fresh graduates with excellent communication skills are welcome to apply

**OPS TECHNICAL SUPPORT ENGINEER**

- Conducts printing environment assessment at client’s site and generate recommended fleet analysis, responsible for configuration and installation and break-fix of printer devices. Respond to customer service requests related to OPS deployments.

**Requirements:**
- College graduate in any computer related field
- Familiarity with printing solutions technology
- Knowledgeable in computer hardware/software, Microsoft Windows OS (2000/XP/VISTA) installation,
- Knowledge in networking an advantage
- Open to fresh graduates

**INFRASTRUCTURE SUPPORT ENGINEER**

**Responsibilities:**
- On-site diagnosis, isolation, assessment, preventive maintenance, and troubleshooting of SERVERS & NETWORK - related problems
- Testing new releases of network operating systems, network software and new server hardware, and recommending network solutions and products to customers as necessary.

**Requirements:**
- A degree holder in any Computer / IT related course, preferably Computer Engineering or ECE
- Minimum of two (2) years experience in the operation and maintenance of computers, servers and other peripherals
- At least one (1) year experience as Network Engineer / Server Engineer
- Proven competency in network installation, testing and troubleshooting Windows-based server operating systems
- Knowledge in Information and Communication Technology infrastructure technologies, and working knowledge in troubleshooting these
- Excellent communication skills and with strong customer service orientation

**Preference but not a must:**
- Intermediate knowledge in Linux would be an advantage (LINUX network administration and LINUX-based server operating systems, preferably RED HAT flavor)
• Exposure to corporate or enterprise network infrastructure support would be a definite advantage
• Technical Certifications such as Microsoft – MCSA, MCITP, Cisco – CCNA

INFRASTRUCTURE SUPPORT ENGINEER for LINUX

Responsibilities:
• Troubleshooting of servers & network related problems; on-site diagnosis, isolation, assessment and preventive maintenance;
• Testing new releases of network operating systems, network software and new server hardware, and recommending network solutions and products to customers as necessary.

Requirements:
• A degree in any I.T. related course, preferably Computer Engineering or ECE
• Minimum of two (2) years technical experience, with at least one (1) year as Network Engineer / Server Engineer
• Proven competency in LINUX network administration and LINUX-based server operating systems, preferably RED HAT flavor.
• Excellent communication skills and with strong customer service orientation

SOLUTIONS ENGINEER

Responsibilities:
• Conducts product / solution presentation, evaluation, demo or Proof of Concept (POC) and testing
• Will work directly with the customers, account teams and solution architects to help plan and design optimal solutions and provide technical recommendations
• Work closely with various technical consultants and/or engineers to identify and resolve issues, while mitigating customer impact during engagements
• Maintain a high level technical expertise in industry trends and technologies

Requirements:
• At least College graduate in any computer related field
• Minimum of one (1) year of working experience in the related field is required for this position.
• SERVER and STORAGE experience is a MUST
• At least familiarity with BOM and POC
• Above average written and oral English communication skills
SOLUTIONS CONSULTANT (2 for Virtualization & 1 for Windows Infra designing)

Responsibilities:
- Conducts product / solution presentation or demo
- Executes Proof of Concept (POC) and provides Scope of Work (SOW) based on recommended solutions
- Works directly with the customers, account teams and solution architects to help plan and design optimal solutions
- Works closely with various technical consultants and/or engineers to identify and resolve issues, while mitigating customer impact during engagements
- Maintain a high level technical expertise in industry trends and technologies

Requirements:
- A degree holder in any Computer related course
- Experienced in Solutions Design and Implementation
- Strong background in Virtualization technologies (specifically with VMWare);
- Expert in designing Windows Infrastructure (Active Directory, Network & Security)
- Working knowledge on Server & Enterprise Storage such as iSCSI and/or Fibre Channel with network technologies
- Related experience in Product Research is preferred
- Excellent communication skills and with strong customer service orientation

BUSINESS SOLUTIONS HEAD

Responsibilities:
- Achieve 100% or more of target revenue for Business Solutions
- Achieve 100% or more of target margins
- Achieve target software projects within 20% variance of schedule, time, and budget
- Achieve target software maintenance and support Service Level Agreements (SLA’s)
- Effective management of resources (including his team members morale and productivity)

Requirements:
- At least 5 years work experience in managing projects and people.
- Has handled ERP applications for implementation
• Skilled in the following:
  o Software Project Management
  o Software Maintenance and support (ITIL)
  o Product & Resources Management
  o Product Marketing
• High customer orientation

BUSINESS CONSULTANT

Responsibilities:

• Lead or contribute to the development of an ERP solutions practice
• Consult with customers to understand and document business processes
• Analyze business process to determine appropriate system design.
• Recommend process improvements
• Determine gaps between current and future state business processes
• Prepare accurate and detailed requirement functional specifications documents

Requirements:

• Bachelor's Degree graduate
• Working experience in implementing ERP solutions as pre-sales, project implementation team, or post sales and administration.
• Experience with ERP software packages (ex: SAP B1, Microsoft Dynamics, Epicor, NetSuite)
• Experience with Microsoft .NET technologies & SAP Crystal Reports are preferred

SOFTWARE DEVELOPER

Responsibilities:

• Design software modules based on use case requirements.
• Code software modules based on design
• Test software modules
• Implement software modules
• Document software modules
• Maintain and support software modules

Requirements:

• Tertiary level graduate
• Knowledgeable in
  o Microsoft .NET Programming language
  o Crystal Reports creation, modification, and testing
  o Basic Testing methodology
  o Basic Software Development Methodology
  o Basic Support and Maintenance methodology (ITIL)
  o Documenting software applications
PROJECT MANAGEMENT OFFICER

Responsibilities:

- Overall IT solutions project direction;
- Cost effectiveness of the project based on timelines and deliverables;
- Coordination with sales and technical support teams; and
- Post project evaluation / analysis.

Requirements:

- At least one (1) year experience in project management for any enterprise solution
- Knowledge of budget monitoring and process analysis
- Graduate of a business or IT course. Those with an Accounting background have an edge
- Effective communicator; high customer-orientation

TECHNICAL SALES

Responsibilities:

- Achieve 100% of sales quota for assigned solutions
- Achieve target GM%
- Achieve target AR days

Requirements:

- Graduate of a technical or Commerce/ Business course. Those with Accounting background have an advantage.
- Experienced in selling ERP or any business software (CRM, analytical or supply ware software)
- Knowledgeable in IT solutions and Key Account Management
- Very good communication and interpersonal skills.
- Driven; high initiative
ICS SALES & MARKETING JOB OPENINGS

ENTERPRISE ACCOUNT EXECUTIVES

Responsibilities:

- Prospecting and developing new business opportunities involving the software &/or solutions requirements of both government & corporate accounts. Expanding ICS’ business relationships with clients for solutions selling. Meeting &/or exceeding sales targets.

Requirements:

- A degree holder in an IT-related course.
- At least three (3) years experience in Corporate Sales, preferably for an IT sales company.
- An effective communicator with excellent customer service orientation and positive sales attitude; resourceful and results-driven
- Experience in sales, preferably in an IT industry is an advantage

PRODUCT MARKETING SPECIALIST

Responsibilities:

- Design, implementation and monitoring of marketing plans to achieve target revenue and margin.
- Growth and development of assigned products as evidenced by targets met and increased demand generation
- Effective marketing support to Sales Business Units and the company's sales-related activities
- Promoting the ICS corporate brand while further strengthening ICS-vendor relationship
Requirements:

- Bachelor's Degree in Marketing or Information Technology or any business-related course
- At least 5 year(s) of related marketing experience, preferably in the IT industry
- Good interpersonal skills: with excellent oral / written communication & able to work well with a wide range of people
- Strong proficiency in PC applications; a technically inclined person would have an advantage
- High customer and service orientation; with multi-tasking skills
- Female, not more than 30 years old

PRODUCT MARKETING ASSISTANT

Responsibilities:

- Assist Product Manager in administrative responsibilities and coordination with sales, clients and principals re-product queries and concerns
- Assist in the monitoring of marketing plans of assigned product line/s to achieve target revenue & margin
- Coordinate with sales teams and vendor-principal
- Prepare initial reports or studies to be used by the Product Manager for updates on product inventory, movement and sales

Qualifications:

- Bachelor's Degree in Marketing, Information Technology or Business related courses.
- At least two (2) years related work experience.
- Proficient in Microsoft Office applications; with above average oral and written communication
- Female, not more than 27 years old.

LEADS GENERATION STAFF

Responsibilities:

- Conduct first level and second level qualification for new/prospective accounts.
- Assist in research activities (either primary or secondary)
- Assist in events, whenever needed.

Requirements:

- Female not more than 27 years old; graduate of any four year course
- With at least 1-2 year(s) experience in a corporate environment; preferably in an IT company
- Exposure to research and lead generation/prospecting is an advantage
- With above average oral and written communication skills
- Proficient in Microsoft Office tools and can easily adapt to new systems and technologies
- Willing to handle administrative responsibilities; highly flexible and a multi-tasker.
ICS OFFICE SUPPORT JOB OPENINGS

FACILITIES ASSISTANT

Responsibilities:

- Layout designing, planning and costing for office renovation & repairs
- Procurement of items relating to office facilities & vehicles
- Assistance in Fixed Assets Management (Acquisition, Repairs & Disposal)
- Leasehold improvements, implementation and monitoring
- Reports preparation and analysis
- Assistance in company activities / events

Requirements:

- Graduate of a Civil Engineering, Civil Engineering Technology, Electrical Engineering or any Technical or Management course.
- With knowledge on AutoCAD layout designing
- Documentation & records management skills
- Service oriented & organized; with good customer service skills
- Fresh graduates are welcome to apply

RECRUITMENT ASSOCIATE

Responsibilities:

- Sourcing and screening of qualified candidates;
- Providing hiring recommendations to department heads
- Monitoring employee movements of all hired personnel, including documentation of their employment.

Requirements:

- Graduate of Psychology, Behavioral Science or any related course.
- MUST have at least one (1) year experience in Recruitment.
- People oriented and able to communicate comfortably in English, both in oral and written.
- Plans effectively, systematic, multi skilled, and well-organized.
- Female, not more than 30 years old.

ADMINISTRATIVE ASSISTANT

Responsibilities:

- Provide professional office administrative services & coordinate for resources needed for decision making &/or client transactions of the department (ex: handling calls, client queries; preparing office correspondence; updating & maintaining online and hard files, etc).

Requirements:

- Female, Single not more than 30 years old.
- Graduate of any four-year course.
- At least 1 year work experience in a corporate environment. Experience in line with the position and knowledge in SAP is an advantage.
- Systematic, multi-skilled, with good interpersonal & communication skills.
- Fresh graduates are welcome to apply.