9 June 2020

Dear Colleagues,

We are writing to give you an update on the work of the WG on Learning Continuity (TWG-LC).

**Virtual Campus (VC) Name**

We have a name which no other school can claim: KNOLLER! It stands for Knowledge and Online Learning Resource. This was chosen by the President’s Council from the Top 10 entries pre-selected by members of the TWG-LC. We congratulate and thank Simeon Miguel L. Abrera, MCHS faculty, for our new VC name! Thanks to the Innovation Center, intellectual property registration has already been filed.

**Email Domain Name**

Our email domain name is mc-knoller@edu.ph. Registration with PHNET has been completed and confirmed. The E-Learning Team will soon send (through MC email) the new email addresses to be used by our faculty and selected staff for instructional purposes in our virtual campus.

**MC Zoom Subscription**

Thanks to ICTO, soon, we will be able to enjoy conferences and meetings with a larger number of participants via Zoom. We availed of a subscription that will entitle us to 20 accounts with unlimited time and that can accommodate as many as 300 participants. We will distribute the accounts fairly and justly amongst the units and institutional offices as soon as notified by Globe that we can Zoom away.

**Virtual Campus Primer in the MC Website**

This early, our students have to know what’s in store for them in the virtual campus. Hence, the MCO designed a webpage in the MC Website entitled, “Visit the Knoller Virtual Campus.” This website contains important information on the VC such as the philosophy and guidelines of Learning Continuity, a description of the virtual campus, instructions on how to use the portal, links to online libraries, e-resources, and netiquette. Go visit it and tell us what you think!

**Learning Continuity and Guidelines**

The members of the TWG-LC over the past months have gone through less than 20 surveys and have crafted a set of philosophy and guidelines based on these and on our discussions. Please take time to review the attached and let us know if you have questions or suggestions for improvement.

**The Virtual Campus Portal**

With the help of MCO and ICTO, the virtual campus portal will be created to provide a single access point to information for online teaching and learning. This will be a dedicated webpage for e-learning users with prompts to access individual sites for BEU and HEU.
GSuite Training Schedule

Training of our faculty and staff on our Learning Management System (LMS) begins today, June 10. Below is the training schedule.

<table>
<thead>
<tr>
<th>Session &amp; Number of Participants</th>
<th>Actual No. of Participants</th>
<th>Schedule By Unit</th>
</tr>
</thead>
<tbody>
<tr>
<td>Session 1</td>
<td>45</td>
<td>June 10, 2020 1:00pm - 5:00pm Lower School Teachers</td>
</tr>
<tr>
<td>Session 2</td>
<td>55</td>
<td>June 10, 2020 1:00 pm – 5:00 pm MCN Teachers</td>
</tr>
<tr>
<td>Session 3</td>
<td>45</td>
<td>June 10, 2020 8:00am - 12:00pm Lower School Teachers</td>
</tr>
<tr>
<td>Session 4</td>
<td>58</td>
<td>June 11, 2020 8:00am - 12:00pm Middle School Teachers</td>
</tr>
<tr>
<td>Session 5</td>
<td>34</td>
<td>June 11, 2020 1:00 pm – 5:00 pm CSC &amp; MCN Teachers</td>
</tr>
<tr>
<td>Session 6</td>
<td>53</td>
<td>June 15, 2020 8:00am – 12:00nn High School Teachers</td>
</tr>
<tr>
<td>Session 7</td>
<td>52</td>
<td>June 15, 2020 1:00pm – 5:00pm High School Teachers</td>
</tr>
<tr>
<td>Session 8</td>
<td>31</td>
<td>June 16, 2020 1:00 pm – 5:00 pm SDTEC Teachers and Staff</td>
</tr>
<tr>
<td>Total (BEU)</td>
<td>373</td>
<td></td>
</tr>
</tbody>
</table>

| Session 9                        | 59                        | June 15, 2020 8:00am – 12:00nn CAS Teachers Grp 1 |
| Session 10                       | 58                        | June 15, 2020 1:00pm – 5:00pm CAS Teachers Grp 2 |
| Session 11                       | 55                        | June 16, 2020 8:00am – 12:00nn HEU Support Staff & INNOV |
| Session 12                       | 56                        | June 16, 2020 1:00pm – 5:00pm CBEA and CED Faculty |
| Total (HEU)                      | 228                       |                                               |
| Grand Total                      | 601                       |                                               |

Plagiarism Checker

TWG-LC invited some of you to listen to a presentation of Turnitin, a plagiarism detection service meant to promote academic integrity particularly in an online learning environment. We thank those who gave us feedback. Members of the WG are still discussing options in consideration of cost and features.

Virtual Campus Logo

Below is our VC logo. Thanks to MCO for this beautiful design. Shapes on top are knolls or hills. The shapes also represent “wavelengths” which can be wavelengths of our brain, wavelengths in
communication, connection, etc. The logo connotes interactivity and shows the connectedness of MC to the parents and students in the virtual campus through the little hills that connect to each other.

ELearning MC-KNOLLER News

To provide you with regular updates on the management and assessment of the learning continuity in MC, a monthly newsletter will be published by the ELearning Team (Jasmin Velasco from ICTO, Joe Maribbay from the HEU and Jude Gorospe from the BEU). This will be our way of delivering the ELearning news to you.

Let Us Know What You Think

Please get in touch with your unit representatives or other members of the TWG-LC should you have questions or suggestions:

CSC- Geraldine Atalig
LS- Kristine Lesaca
MS- Melody Cruz
HS- Al Sanchez, Sophia de Guzman
MCN- Joy Corsiga
MAE- Glenda Villanueva
BEU- Luwi Tampinco, Jude Gorospe
ICTO- Dexter Llavares, Jasmin Velasco, Romille Alberto, Jonathan Dineros
HEU- Joe Maribbay, Trixie Sison, Carol Ui
Institutional Offices- Francis Evangelista, Rorit Mendoza, Elena Flores, Jasmin Nario-Galace

Thank you very much.

For the Working Group on Learning Continuity,

Jasmin Nario-Galace  Maria Louella Tampinco
Vice-President for Academic Affairs  Director for Basic Education