

MIRIAM COLLEGE

OFFICE OF THE PRESIDENT

Katipunan Ave., Loyola Heights, Quezon City 1108 Philippines
+63 2 930-MCQC (6272)
www.mc.edu.ph

To : The Miriam College Community
From : The President
Re : Updated Guidelines on Cancellation of Work and Classes
Due to Inclement Weather
Date : 17 August 2020

We would like to inform the community that Miriam College will follow the guidelines on the cancellation of classes due to inclement weather issued by the Department of Education (DepEd Order No. 43, series of 2012) for the Basic Education Units, and the Commission on Higher Education (CHED M.O. 15, series of 2012) for the Higher Education Unit (undergraduate and graduate programs).

While there are no in-person classes, these guidelines have been revised to consider the possible effects of inclement weather on connectivity and power, which may affect the conduct of online classes.

I. Automatic Cancellation of Work

When classes are suspended due to inclement weather, the academic teaching staff members (faculty) of the levels concerned are not required to report for work except during In-Service Training days. However, the Administrative Services Group, Professional Group, Academic Non-teaching Staff and Administration employees who are assigned on-site are expected to report for work and the rest of the employees to continue working from home.

II. Localized Cancellation of Work and Classes (DepEd Order No. 43 s. 2012)

- A. As stated in the most recent guidelines issued by the DepEd, “in the absence of typhoon signal warnings from PAGASA, localized cancellation/suspension of classes in both public and private schools... may be implemented by the local chief executives in their capacity as chairpersons of the Local Disaster Risk Reduction and Management Council.”

“Any decision to cancel or suspend classes must come from the local government. A school head may only cancel or suspend classes in cases where urgent action is needed to prevent loss of life or bodily harm.”

Parents are advised to monitor media advisories coming from government agencies such as the PAGASA, Local Government Unit/Local Disaster Risk Reduction and Management (DRRM) Council, Regional or National DRRM Councils, and the Office of the President (Malacañang).

When class suspensions are officially announced by the local government or other government agencies, synchronous sessions scheduled for the affected grade or year level will be suspended. Delivery will shift to asynchronous mode.

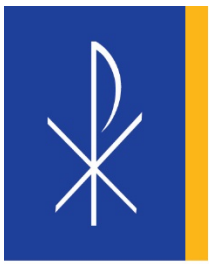
In the absence of a government advisory, the school may also suspend synchronous sessions on days when severe weather conditions may affect connectivity or power. In such conditions, the school will issue an official announcement.

Cancellation of synchronous sessions will be for the entire day, even if the signal warnings are lifted.

B. Announcements

Announcements will be made through the following channels:

- School trunk line: 8930-MCQC (6272)
- MC website homepage
- MC Facebook and Twitter accounts



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- Text messaging (only for emergency cases e.g. independent cancellation of classes/work by Miriam College)

The school will make announcements through major radio and television networks, particularly GMA 7, only in cases when it decides to cancel classes/work independently.

As a general guideline, it should be presumed that the **absence of any announcement on cancellation of classes/work by government agencies or by the school means there will be classes/work.**

Please be guided accordingly.

AMBASSADOR LAURA Q. DEL ROSARIO, M.A., M.Ed.

President