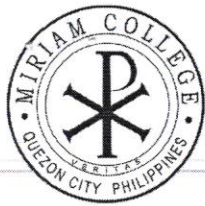




FOR UNDERGRADUATE AND GRADUATE LEVEL STUDENTS

REGISTRAR'S SCHEDULE OF DEADLINES/ACTIVITIES FOR FIRST SEMESTER SY 2019-2020

DATE	DAY	ACTIVITY
July 15, 2019	Monday	<ul style="list-style-type: none"> • Issuance of Shifting, Overload and Tutorial Form for 1st Semester, SY 2019-2020. • Issuance of Application for Graduation for First Semester, SY 2019-2020 (Undergraduate and Graduate Program).
July 19, 2019	Friday	<ul style="list-style-type: none"> • Deadline for Completion of INC grades for subjects that are PRE-REQUISITE incurred during the 2nd Semester and Midyear Term, SY 2018-2019. • Deadline for submission of completed shifting forms for 1st Semester, SY 2019-2020.
July 22-23, 2019	Monday-Tuesday	<ul style="list-style-type: none"> • On-Line Enrollment for 2nd, 3rd, 4th and 5th Year for First Semester, SY 2019-2020.
July 25, 2019	Thursday	<ul style="list-style-type: none"> • On-site Enrollment for 3rd, 4th and 5th Year for First Semester, SY 2019-2020.
July 26, 2019	Friday	<ul style="list-style-type: none"> • On-site Enrollment for 2nd Year for First Semester, SY 2019-2020.
July 27, 2019	Saturday	<ul style="list-style-type: none"> • On-site Enrollment for Graduate Program for First Semester, SY 2019-2020.
July 29, 2019	Monday	<ul style="list-style-type: none"> • On-site Enrollment for 1st Year for First Semester, SY 2019-2020.
July 30, 2019	Tuesday	<ul style="list-style-type: none"> • Last day of enrollment without fine for 1st Semester, SY 2019-2020.
July 31, 2019	Wednesday	<ul style="list-style-type: none"> • Start of Enrollment with FINE • Deadline for submission of completed overload and tutorial forms for 1st Semester, SY 2019-2020.
August 1 & 2, 2019	Thursday-Friday	<ul style="list-style-type: none"> • Schedule for adding/dropping of subjects as well as change of schedule (yellow form)
August 2, 2019	Friday	<ul style="list-style-type: none"> • Deadline for payment for change of section and adding/dropping of subjects • Processing of request for Tutorial
August 6, 2019	Tuesday	<ul style="list-style-type: none"> • Start of Classes (1st semester, SY 2019-2020) • Issuance of 1st official class list per faculty (c/o College TAs)
August 17, 2019	Saturday	<ul style="list-style-type: none"> • Last day of enrolment with fine
August 20, 2019	Tuesday	<ul style="list-style-type: none"> • Start of issuance of withdrawal form (blue form)
August 31, 2019	Saturday	<ul style="list-style-type: none"> • Deadline for Submission of completed application for graduation for 1st Semester, SY 2019-2020 (Undergraduate & Graduate Program)
September 13, 2019	Friday	<ul style="list-style-type: none"> • Deadline for students to withdraw subjects • Deadline of filing for Leave of Absence (LOA)
September 17, 2019	Tuesday	<ul style="list-style-type: none"> • Issuance of 2nd official class list per faculty (c/o College TAs)
September 23-28, 2019	Monday-saturday	<ul style="list-style-type: none"> • Online Midterm Exam Clearance



Miriam College

OFFICE OF THE REGISTRAR

FOR UNDERGRADUATE AND GRADUATE LEVEL STUDENTS

REGISTRAR'S SCHEDULE OF DEADLINES/ACTIVITIES FOR FIRST SEMESTER SY 2019-2020

October 1-5, 2019	Tuesday-Saturday	• Midterm Exam Week
October 7-12, 2019	Monday-Saturday	• Faculty Encoding of D-Warning
October 14-19, 2019	Monday-Saturday	• Online SETLP (Student Evaluation of the Teaching Learning Process)
October 15, 2019	Tuesday	• Approval of Chairperson for D-Warning
October 19 & 26, 2019	Saturday	• Graduate Program Comprehensive Examinations
November 9, 2019	Saturday	• Deadline for Completion of INC grades incurred during the 2nd Semester and Midyear Term, SY 2018-2019
November 18-23	Monday-Saturday	• Online Final Exam Clearance
December 2-7	Monday-Saturday	• Final Exam Week
December 7, 2019	Saturday	• End of Classes (1 st semester, SY 2019-2020)
December 14, 2019	Saturday	• Deadline for Undergraduate Faculty to submit 1st Semester, SY 2019-2020 grades.
December 16, 2019	Monday	• Students' online access of 1st semester grades, SY 2019-2020
January 8, 2020	Wednesday	• SDB Deliberation for Retention and 1st Semester, SY 2019-2020 graduating students.

Note: All added or dropped subjects including change of sections should be paid not later than August 2, 2019 to be included/excluded in the official class list. Unpaid transactions will automatically be voided. All candidates for First Semester, SY 2019-2020 graduation should not incur incomplete (INC) grades by December 16, 2019 to be considered as graduates.

Mr. Jose B. Maribbay, M.Sc.
Registrar